

- Call to Order The meeting was called to order by Chairman Anne Ochs at 6:30 pm in the Board Room at the Educational Services Center with the following trustees also present: David Foreman, Lisa Durgin, Toni Bell, Joseph Lawrence, Andrea Hladky, and Ken Clouston.
- Others present: Dr. Boyd Brown, Superintendent; Dr. Alex Ayers, Deputy Superintendent; Dr. Larry Reznicek, Human Resources Manager; Mr. Frank Stevens, Attorney; and Meldene Goehring, administrative assistant.
- Also present: Kathy Brown, Dave Hardesty, Rory Williams, Sara Reed, Ernie Saunders, Linda Barbour, Paula Steiger, Kip Farnum, Don Dihle, Brad Winter, Michelle Heitmann, Michele Bau, Charity Stewart, and Mike Hladky.
- Change to Agenda Dr. Brown requested discussion on Policy 5035 and Administrative Regulation 5035-R, Attendance Areas and Attendance Area Change Requests, be added to the agenda.
- Celebrations 4-J School Principal Dave Hardesty introduced third and fourth grade students who shared diversity of learning with the board.
- Wyoming Teacher of the Year, Sara Reed, was recognized by the board.
- School Academic Reports Dave Hardesty provided an academic report for 4-J School.
- Rory Williams provided an academic report for Prairie Wind Elementary School.
- Appointment Chairman Ochs appointed Dr. Clouston to serve on the Campbell County Recreation Project Joint Powers Board.
- Public Comment Public comment was made regarding attendance area change requests.
- CONSENT AGENDA** A motion was made by Mr. Foreman and seconded by Mrs. Hladky to approve all items on the Consent Agenda. The motion carried unanimously.
- Minutes Minutes of the October 24, 2017 Regular Board of Trustees meeting were approved.
- Minutes of the October 24, 2017 Special Dinner Meeting were approved.
- Minutes of the October 24, 2017 Executive Session were approved.
- Employee Actions
EDUCATIONAL
SUPPORT PERSONNEL The following actions taken by the Human Resources Department were approved:
- Resignations
- | | |
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| Jessica Baker | SPEA with High Needs/Lakeview |
| Heather Bennett | Behavior Assistant/Stocktrail |
| Cyd Burton | High School Office Clerk/Campbell County High School |
| Brittney Elsasser | SPEA with High Needs/Lakeview |
| Katherine Francis | Custodian/Thunder Basin High School |
| Jacey Holst | Special Programs Ed. Asst./Buffalo Ridge |
| Sonya Meier | Assistant Cook/Nutrition Services |
| Wendy Smith | Custodian/Wright Junior Senior High |
| Glenda Warne | Receptionist-Secretary/ESC |
- Terminations
- | | |
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| Luke Hallock | Student Custodian/Twin Spruce Junior High |
| Deanna Stotts | Custodian/Twin Spruce Junior High |
- New Hires – Regular
- | | |
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| Megan Aalbers | Special Programs Ed. Asst./Buffalo Ridge |
| Breiann Bruns | SPEA/Campbell County High School |
| Faith Carson | Custodian/Little Powder |
| Ginger Douglas | Bus Driver in Training/Transportation |
| Cody Eckhardt | Technology Assistant/Sage Valley Junior High |
| Hollie Johnson | Special Programs Ed. Asst./Buffalo Ridge |
| Cassady Manzer | SPEA with High Needs/Hillcrest |
| Deann Pilcher | Instructional Assistant/Buffalo Ridge |
| Markee Stevens | Special Programs Ed. Asst./Meadowlark |
| Elly Talbott | High School Office Clerk/Thunder Basin High School |
| Elizabeth Torres | Special Programs Ed. Asst./Buffalo Ridge |

Taylor Valenzuela	Custodian/Twin Spruce Junior High
Aerielle Wenzel	Special Programs Ed. Asst./Lakeview
James Williamson	High School Office Clerk/Thunder Basin High School

New Hires-Substitutes/Temporaries

Jeffrey Hester	Student Custodian/Thunder Basin High School
Kyla Martinez-Saroff	Bus Driver-in-Training/Transportation
Crystal Sisneros	Substitute Safety Patrol/Transportation

Transfers

Stephanie Gerlosky	FROM: Special Programs Ed. Asst/CCHS TO: ED SPEA/Campbell County High School
Tony Lawson	FROM: Bus Driver-in-Training/Transportation TO: Bus Driver/Transportation
Suzanne Phillips	FROM: Custodian/Thunder Basin High School TO: Groundskeeper/Custodian/CCHS

Recision of Resignation

Cynthia Barnum	Bus Driver/Transportation
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CERTIFIED

Recommendation for Hire

Jacqueline McAdams	Exc. Child Spec. Resource Room/Hillcrest
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Resignations

Phillip Perry	Science Teacher/Thunder Basin High School
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Substitute Teacher New Hires

Chelsea Carey	Substitute Teacher/All Schools
Lindsay Carter	Substitute Teacher/All Schools
Maureen Dorman	Substitute Teacher/All Schools
Lisa Jackson	Substitute Teacher/All Schools
Angeca Sparger	Substitute Teacher/All Schools
Cassandra VanPatten	Substitute Teacher/All Schools
Kelsey Wooldridge	Substitute Teacher/All Schools

Extra Duty Recommendations

Callista Worthen	7/8 Winter Cheerleading Sponsor/Sage Valley Junior High
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Extra Duty Resignations

Stephanie Neely	Asst. Girls Basketball/Wright Junior Senior High
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Warrants

The following warrants were ratified and approved:

Payroll Warrants	214477 - 214652
Combined Fund Warrants	363906 - 364272
Major Maintenance Warrants	7154 - 7162
Nutritional Services Fund Warrants	10300 - 10322
Insurance Warrants	3912 - 3914
Student Activities/Bldg. Sp. Rev. Warrants	36060 - 36075
Activity Officials CCHS Warrants	5723 - 5738
Activity Officials TBHS Warrants	1261 - 1266
Activity Officials WJSH Warrants	1263 - 1273

Bid

The following bid was approved:

1. Thunder Basin High School Sound System was awarded to Soundworks, LLC in the amount of \$11,279.99.

Contracts and Agreements

The following contracts and agreements were approved:

1. Conestoga Elementary Book Fair Agreement with Scholastic Book Fairs
2. Thunder Basin High School Portrait Agreement with Lifetouch
3. Rozet Elementary Book Fair Agreement with Scholastic Book Fairs
4. Little Powder School Student Portrait Agreement with Lifetouch
5. Rozet Elementary Yearbook Contract with Lifetouch
6. In-State Residential Services Agreement Addendum with Northeast Wyoming Board of Cooperative Educational Services
7. Wright Junior/Senior High School Spirit Check Program with Security State Bank
8. Thunder Basin High School Spirit Check Program with Security State Bank
9. Related Services Agreement for Parent Travel

10. Occupational Therapist Professional Development services with Bureau of Education and Research
11. Prairie Wind Elementary Student Portrait Agreement with Lifetouch
12. Wagonwheel Elementary Student Portrait Agreement with Lifetouch
13. 2018 Major Maintenance Projects Architectural/Engineering Services with ARETE Design Group
14. Pronghorn Elementary Student Portrait Agreement with Lifetouch
15. Rozet Elementary Student Portrait Agreement with Lifetouch
16. Math 180 Curriculum with Houghton Mifflin Harcourt
17. Thunder Basin High School Sound System with Soundworks, LLC
18. Twin Spruce Junior High Student Portrait Agreement with Lifetouch
19. Stocktrail Elementary Student Portrait Agreement with Inter-State Studio
20. Wright Junior/Senior High School Portrait Agreement with Lifetouch

Student Expulsions	Student #10 was expelled for one calendar year with early readmittance under strict probation, subject to terms and conditions of building administration.
School Improvement Plans	The district's School Improvement Plans for 2017-2018 were approved.
Meeting Cancellation	The November 28, 2017 meeting was canceled.
Resolution to Conduct Business	<p>The following resolution was adopted:</p> <p>RESOLVED, that through the unanimous written consent of the Board of Trustees of Campbell County School District the Board authorizes administration to issue and release warrants to conduct the normal business of the School District during the time between scheduled Board meetings of November 14, 2017 and December 12, 2017.</p> <p>AND, that the Superintendent of Schools, Deputy Superintendent, and Associate Superintendent for Instructional Support be authorized to accept or reject bids during the same period;</p> <p>AND, that the Superintendent of Schools, Deputy Superintendent, and Associate Superintendent for Instructional Support be authorized to enter into contracts during the same period;</p> <p>AND, that the actions of the administration will be ratified by the Board of Trustees during their scheduled meeting of December 12, 2017;</p> <p>AND, that it is the intent of the Board of Trustees that this authorization be allowed solely for the period and purpose outlined above.</p> <p>The foregoing resolution was adopted by the Trustees on the 14th day November, 2017, and will be effective as of November 14, 2017.</p>
Isolation Application	An isolation application was approved for Paige Oedekoven.

CONSENT AGENDA ENDS

Audit Report	Dr. Brown asked Don Dihle and auditor Paula Steiger with Bennett, Weber, & Hermstad to review the Comprehensive Annual Financial Report (CAFR) for the 2016-2017 fiscal year. She noted the highlights of the report including revenues, expenditures, and current status. There were no findings during the audit. Dr. Lawrence moved to accept the CAFR and Mr. Foreman seconded the motion. The motion carried unanimously.
Legislative Update	Dr. Brown provided a legislative update which included information from the statewide Professional Judgement Panel meeting on November 2 and 3. Also reviewed was the agenda for the November 22, 2017 meeting of the Higher Education Task Force. A Select Committee on School Funding Recalibration meeting will be held on November 28, 29, and December 1 at which time a recommendation regarding recalibration may be heard.
STEM SmartLab	Dr. Ayers presented a proposal from Creative Learning Systems for STEM SmartLabs at Conestoga Elementary, Paintbrush Elementary, Prairie Wind Elementary, and Wagonwheel Elementary; and asked for approval of the proposal. Mr. Foreman made a motion to approve the proposal from Creative Learning Systems in the amount of \$596,570, as well as additional items to be purchased separately by the district which include computers, iPads, chairs, and the preparation of rooms. Mrs. Hladky seconded the motion, and the motion carried unanimously.

Policy 5277, Suicide Prevention and Administrative Regulation 5277-R, Suicide Prevention	Dr. Reznicek and Mr. Farnum presented a replacement Policy and Administrative Regulation 5277, Suicide Prevention for second and final reading; and asked for approval. Mr. Foreman made a motion to approve replacement of Policy 5277 and Administrative Regulation 5277-R, Suicide Prevention with the presented version. Mrs. Durgin seconded the motion, and the motion carried unanimously.
Wellness	Michelle Heitmann reviewed wellness screening data and participation rates. The District Wellness Advisory Council is working on policies and practices to advance the health and safety of students.
Worker's Compensation	Michelle Heitmann reviewed the district's Worker's Compensation rate structure and claim history. The district's 2018 Worker's Compensation rate is estimated at \$2.15 per \$100 of reported payroll.
Policy 5035, Attendance Areas and Attendance Area Change Requests; and Administrative Regulation 5035, Attendance Areas and Attendance Area Change Requests	Dr. Brown reviewed Policy 5035 and Administrative Regulation 5035, Attendance Areas and Attendance Area Change Requests. Discussion was held by the board.
Recess	Chairman Ochs recessed the meeting at 8:13 pm. The meeting reconvened at 8:22 pm.
Policy 5035, Attendance Areas and Attendance Area Change Requests; and Administrative Regulation 5035, Attendance Areas and Attendance Area Change Requests Continued	Discussion regarding Policy 5035 and Administrative Regulation 5035, Attendance Areas and Attendance Area Change Requests continued. Administration will work on revisions to this policy and administrative regulation and bring them back to the board for approval.
Trustee Celebrations	The board wished Chairman Ochs "Happy Birthday".
Executive Session	Mrs. Bell made a motion to adjourn to executive session for the purpose of considering confidential information. Mrs. Hladky seconded the motion. The motion carried with Mr. Clouston, Mrs. Hladky, Mrs. Bell, and Mr. Foreman voting "yes" and Mrs. Durgin, Chairman Ochs, and Dr. Lawrence voting "no".
Recess	The meeting recessed at 8:50 pm so district attorney Frank Stevens could research statute to determine if the executive session topic would fall under allowable criteria for executive session discussion. The meeting reconvened at 8:58 pm. Mr. Stevens provided his opinion that the student information being considered is typically confidential and that by law an executive session can be held for the purpose of considering confidential information. The meeting was adjourned to executive session at 9:05 pm. The regular meeting reconvened at 9:45 pm.
Adjournment	With no other business before the board, the meeting was adjourned at 9:45 pm.

Secretary
Meldene Goehring

Chairman

Clerk